

**FREQUENTLY ASKED QUESTIONS
(30/10/2024)**

**HUNGARIAN UNIVERSITY OF AGRICULTURE AND LIFE SCIENCES
KÁROLY RÓBERT CAMPUS
KÁROLY RÓBERT STUDENT RESIDENCE, GYÖNGYÖS**

Students, who participate in the international mobility program and foreign students, are housed in the available rooms at the Károly Róbert Campus Károly Róbert Student Residence.

The University is not obliged by any legislation to provide the student with housing in Hungary. The dorm is a service, provided by the University, which the students are not required to partake in.

**1. *What is the process of moving in to the dorm and what time can you move in on a given day?
What do you have to bring with you?***

First, the student has to inform the Gyöngyös campus' International Office (NKK) about their housing request. You can not check in earlier than August 30, 2023. The student is required to bring one passport size ID picture, which must be given to the reception of the Student Residence, "A" building for the photographic record, which is a form filled out by the student on site. After that, they get their room's keys and the room inventory. Every room has one inventory.

2. *Who can I turn to, if there's a problem with the room, roommates or I experience an anomaly in a common space?*

If there's any technical or mechanical problem with the room, you should inform the reception. Foreign students should inform their mentors about problems regarding roommates.

3. *What is the process of moving out and at what time can you move out on a given day?*

The notice period for moving out is 30 days. Request for moving out of the Hostel can be submitted on Neptun from 1st of December 2021. You can submit the request under Administration/Requests. The title is "Request for Moving Out Of the Dormitory" You are required to move out during work hours (between 08:00 am and 14:30 pm).

If you don't move out during working hours (on a weekday, between 08:00 am and 14:30 pm) you must pay an administration fee, which is 5.000,- HUF. The moving out process happens on site (in the room). During the return of the room, the inventory and the cleanliness of the room will be inspected. If the furnishing suffered damages during your stay, you are required to pay for the damages, according to the amount on the inventory sheet. If there are problems with the cleanliness of the room, the student has to pay 15.000,- HUF cleaning fee at the reception. You have to return the room's key at building "A" reception. The student has to sign the photographic registry during moving out too.

You are required to report any change to your place of accommodation electronically within 3 days of the respective event via the Enter Hungary interface, following electronic registration.

4. *What to do if I want to move out during the semester?*

You have to proceed by 3.

5. *How can I pay my dormitory fee?*

Through the Neptun system. The Stipendium Hungaricum and the Scholarship Programme for Christian Young People mobilities' students don't pay college dormitory fees.

6. *Is it possible to pay for the dormitory fee in cash?*

It is not possible.

7. Is it possible to pay in advance for multiple monthly dormitory fees?

It is not possible. You have to pay monthly in the Neptun system.

Method of payment:

- Credit card payment: <https://ed.uni-mate.hu/credit-card-payment>
- Joint account payment: <https://ed.uni-mate.hu/joint-account-payment>
- Bank account numbers: <https://ed.uni-mate.hu/bank-account-numbers>

Late payment of dormitory fee: 5 000 HUF/item

8. If I want to move out at the beginning or the middle of the month, is it possible to pay for only half a month?

It is not possible. You have to pay for a full month.

9. Are there elevators in the building?

Yes there are.

10. Is there a cafeteria or vending machines in the building?

The dormitory's "A" building has a drink-bar open for 24 hours.

11. Is the building handicap accessible?

Yes. The student has to inform the NKK in advance, if they require a handicap accessible room.

12. Is there a curfew?

The gates are closed between 11:00 pm and 06:00 am. Security will ask you to prove your identity with photographic ID.

13. How many beds are in one room?

There are double and triple bed rooms in the dormitory.

14. Every room has its own bathroom?

No. There are rooms with only sinks. Four rooms share a bathroom with 2 toilets, 2 sinks and 2 showers.

15. Are there hairdryers in the bathrooms?

No, there are not.

16. Are sheets and towels provided?

Sheets are provided, towels are not.

17. How often do you change the sheets?

We provide duvets, pillows, sheets, duvet covers and pillowcases.

Sheet change in "A" building every Tuesday - Thursday 07:00 - 14:00

18. Is it allowed to decorate the rooms?

No it is not. The student has to pay for any possible damages!

19. Are there blackout curtains, shutter?

There are blackout curtains.

20. Is it allowed to smoke in the rooms? If not, where is it allowed?

It is strictly forbidden to smoke inside buildings, according to the Hungarian law. The designated smoking area is in front of the building. Hookahs are also forbidden inside the rooms!

21. Is parking available?

Parking is available, though the car park is not guarded.

22. Is there organized food service in the dormitory?

No. You can get lunch at the main building of the campus.

23. If I use the common spaces (kitchen.. etc.) do I have to clean up after myself?

After using the kitchen or any other common spaces, students have to clean up, wash the dishes, the stove has to be cleaned, and garbage has to be taken to the waste storage next to the building. The dormitory does not take responsibility for any item that is left unattended and gets missing in the common spaces. Unwashed dishes left in the kitchen are sent to the waste container for hygiene reasons.

24. Are there any cleaning supplies in the rooms?

No there are not. Every item (broom, mop, bucket) and cleaning supplies the students have to provide for themselves. The students clean their own rooms.

25. Is it possible to order room cleaning services?

No.

26. Are there vacuum cleaners, iron and ironing boards, and if there are, are there any fees for renting them?

Iron and ironing board can be borrowed from the reception. Students can borrow these items for free.

27. Are there washing machines?

There is a laundry service. The Laundry's open every weekday from 07:00 - 14:00. The price list can be found in the Laundry.

28. Is there wifi in the rooms and the common spaces?

Yes, there is wifi in the rooms and common spaces. There is wired internet connection near every desk. The students must provide the cables for themselves.

29. Are there table lamps in the rooms?

Yes there are.

30. Are there refrigerators in the rooms?

Yes there are.

31. Is there a designated study room in the building?

Yes there is. Students can ask for the key at building "A"'s reception desk. Usage of the study room may change according to the current pandemic situations!

32. What kind of equipment, machines and items are in the kitchen?

There are electric stove, oven and microwave machines in the kitchen. Other items (dishes, plates, cutlery, glasses) have to be provided by the students themselves.

33. Are there selective waste collection options? How does waste collection works?

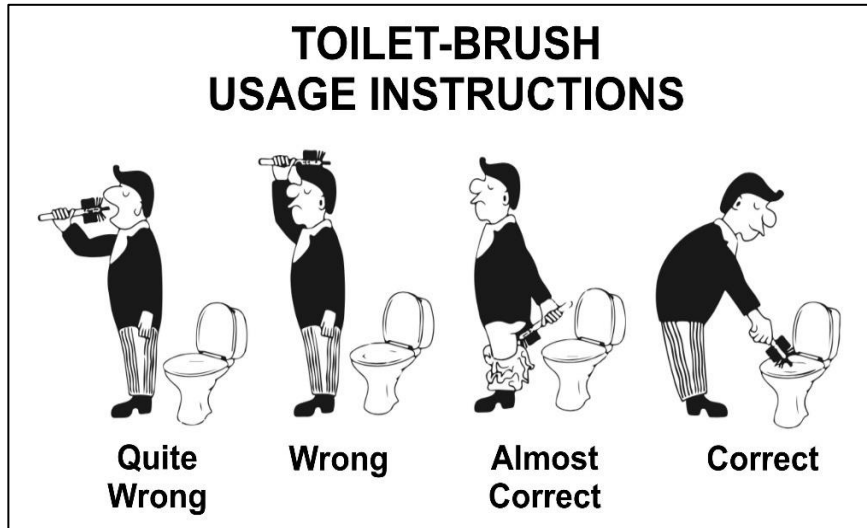
Glass collecting container can be found in the dormitory's area. The students have to take out the waste to the waste containers next to the building.

34. Can you throw used toilet paper into the toilet?

Yes. It is forbidden to throw used rolls of toilet paper, used tampons or pad into the toilets.

35. What kind of toilets are in the dormitory?

English toilets.



36. Are the floors coeducating?

Every floor in the dormitory are coeducating.

37. Are there coeducating rooms? Can I move in with my friend from the other gender?

If there are enough free double bed rooms, then it is possible.

38. Is it possible to host a guest? Do I have to apply in advance? Do I have to pay for a guest to stay overnight?

It is possible to host guests during 8 am to 11 pm. You'll have to provide your guest's photographic documentation at the reception of building A. On occasion, you can have a guest to stay overnight, if your roommates agree to it and you fill out and hand in the required form before their arrival at the reception of building A.

- It is possible to receive guests 3 times a month.
- Only one guest is permitted to stay in the host's room for one night from Monday to Friday and for 2 nights on the weekend.
- The same guest can spend maximum 3 nights per month in the Dormitory.

Overnight stay fee: 2000 HUF/person/night which the Hosting Student pays in Reception.

In other cases, the Guest can pay for their own room, which can be paid at the reception.

You are responsible for your guest!

You can download the application form at - College Student's Guest Overnight Stay Application:

<https://kollegium.uni-mate.hu/english-krc>

39. Is it possible to live alone in a room in the dormitory?

It is not possible.

40. Are there any other services available in the dormitory?

There is a gym in the dormitory's "A" building. You can ask for the key at the reception desk. Every student uses the gym for their own responsibility!

41. Can I transfer my room's key to another student by myself?

It is PROHIBITED to transfer the room's key to another student!

42. What to do in case of fire alarm

If the fire alarm sounds (siren), leave the building immediately through the stairwell! The elevator will not work in the event of a fire alarm! The place of the gathering: the area behind the ornamental lake, next to the fence.

43. The Contract shall be terminated by extraordinary termination if the Student:

In case he gets 200 or more points of the misdemeanors stated in the House Rules' annex (Annex 1).

Annex 1

Points System

If 200 points have been collected, you must move out of the dormitory within 8 days!

		Pontszám Points	Összeg Amount	Eljárás Proceedings
1.	Elvesztett szobakulcs, belépő <i>Lost room / building key</i>	0	Üzemeltető által meghatározott díj. <i>Fee determined by the operator.</i>	
2.	Ágynemű huzat nélküli használata <i>Using sheets without bedclothes.</i>	50		
3.	Hangoskodás épületen belül és kívül <i>Noisy behavior inside or outside of the building.</i>	50		

4.	Szoba engedély nélküli átrendezése / idegen bútor engedély nélküli bevitele <i>Rearranging the room without permission / bringing in different furniture.</i>	50		
5.	Veszélyes hulladékok gyűjtése, tárolása nem engedélyezett módon. <i>Collecting and storing hazardous waste.</i>			Szerződésbontás <i>Termination of contract.</i>
6.	Konyha használatát követően elmaradt takarítás. <i>Did not clean the kitchen after using it.</i>	50		
7.	Nem együttműködő magatartás. <i>Uncooperative behavior.</i>	150		
8.	Nem aláírt bentlakási szerződés <i>Failing to sign the housing contract.</i>	50/hét week		
9.	Nagyobb teljesítményű hangeszköz használata. <i>Use of high-powered audio equipment.</i>	50		
10.	Szobában keletkezett hulladék konyhai hulladéktárolóban történő elhelyezése. <i>Waste generated in the room placed in the kitchen waste container.</i>	100		
11.	Szemetelés a kollégium területén. <i>Littering in the dormitory area.</i>	100		
12.	Be nem jelentett átköltözés. <i>Switching rooms without permission.</i>	100		
13.	Szabálytalan be- és kiköltözés. <i>Irregular moving in or out.</i>	100		
14.	Vendégfogadás rendjének megsértése. <i>Violation of the guest policy.</i>	100		
15.	Kereskedelmi tevékenység. <i>Commercial activity.</i>	100		
16.	Kollégiumi dolgozókkal (személyzet, recepciós munkatárs, kollégiumi koordinátor) szembeni nem megfelelő, tiszteletlen viselkedés. <i>Disrespectful behavior towards the dormitory staff.</i>	100		
17.	Berendezések közösségi helységekből történő elvitele. <i>Taking equipment from communal areas.</i>	100	Okozott kár megtérítése. <i>Compensation for damage caused.</i>	
18.	Hulladék felhalmozása <i>Accumulating waste.</i>	100	Üzemeltető által meghatározott díj. Szükség esetén rovar- és rágcsálóirtási díj. <i>Fee determined by the operator. If necessary, a rodent and insect extermination fee.</i>	Fegyelmi eljárás. <i>Disciplinary procedure.</i>

19.	Koszor szoba <i>Dirty room.</i>	1. alkalom <i>1st time</i>	50	Üzemeltető által meghatározott díj. Szükség esetén rovar- és rágcsálóirtási díj. <i>Fee determined by the operator. If necessary, a rodent and insect extermination fee.</i>	
		2. alkalom <i>2nd time</i>	75		
		3. alkalom <i>3rd time</i>	100		
20.	Lakószobák, berendezési tárgyaik rongálása <i>Vandalism of rooms and equipment.</i>		100	Okozott kár, helyreállítás megtérítése. <i>Compensation for damage and restoration.</i>	
21.	Épületgépészeti szerelés (csak üzemeltető szerelhet) <i>Repairing equipment (only the operator repair)</i>		175	Okozott kár, helyreállítás megtérítése. <i>Compensation for damage and restoration.</i>	
22.	A kulcs/belépőkártya jogosulatlan másolása vagy átadása <i>Unauthorized copying or handing over of key / access card.</i>		200		Szerződésbontás <i>Termination of contract.</i>
23.	Dohányzás (vizipipa használat) szobában, erkélyen <i>Smoking (hookah too) in the room or balcony</i>		200	Felújítás, tisztasági festés költségének megtérítése. <i>Reimbursement of the cost of renovation and clean painting.</i>	Szerződésbontás <i>Termination of contract.</i>
24.	Tűzjelző letakarása, rongálása, gondatlan magatartásból eredő beindítása. Tűzjelző beindítása <i>Tempering with the fire alarm, triggering by careless behavior. Triggering the fire alarm.</i>		200	Tűzoltóság kivonulási költségének megtérítése. <i>Reimbursement of fire department withdrawal costs.</i>	Szerződésbontás <i>Termination of contract.</i>
25.	Kábítószer birtoklása, fogyasztása, terjesztése. <i>Drug possession, consumption, distribution.</i>		200		Hatósági feljelentés. <i>Official report.</i>
26.	Fegyvertartás és közbiztonságra különösen veszélyes eszközök birtoklása. <i>Possession of deadly arms.</i>		200		Hatósági feljelentés. <i>Official report.</i>

27.	Illegális bentlakás <i>Illegal residence.</i>	Bentlakást támogató Hallgatóknak: <i>For Students who support boarding:</i> 200		Szerződésbontás <i>Termination of contract.</i>
28.	Hallgatói jogviszony passzíválásának, megszűnésének elmaradt bejelentése. <i>Failure to notify about termination, or passivation of student status.</i>		8 napon belüli kiköltözés és havi térítési díj(ak) megfizetése. <i>Moving out within 8 days and paying the monthly fee(s).</i>	
29.	Kollégista és nem kollégista Hallgató és személy ablakon, erkélyen át történő közlekedése. <i>Dormitory student, student or person climbed through the window or balcony.</i>			Fegyelmi eljárás. <i>Disciplinary procedure.</i>
30.	Szemetelés ablakból, erkélyről. <i>Throwing garbage from the window or balcony.</i>	Alkalmanként: <i>Each case:</i> 150	Üzemeltető által meghatározott díj. <i>Fee determined by the operator.</i>	
31.	Állattartás, állat bevitel a Kollégiumba. <i>Brought animals inside the Dormitory.</i>	150		
32.	Állatvágás, állat zsigerelése, nyúzása. <i>Animal slaughter, evisceration, skinning.</i>	150		
33.	Szerencsejáték <i>Gambling</i>			Fegyelmi eljárás. <i>Disciplinary procedure.</i>
34.	Verekedés <i>Fighting</i>			Fegyelmi eljárás. <i>Disciplinary procedure.</i>
35.	Pirotechnikai eszközök használata a Kollégium területén. <i>Use of pyrotechnic devices in the Dormitory area.</i>			Fegyelmi eljárás. <i>Disciplinary procedure.</i>
36.	Kollégium hírnevének csorbítása, rossz hírnév keltése <i>Damaging the dormitory's reputation, creating a bad reputation.</i>			Fegyelmi eljárás. <i>Disciplinary procedure.</i>
37.	Szándékos rongálás <i>Intentional damage.</i>		Okozott kár, helyreállítás megtérítése. <i>Compensation for damage and restoration.</i>	Fegyelmi és kártérítési eljárás. <i>Disciplinary and compensation procedure.</i>
38.	Nem kijelölt helyen történő parkolás. <i>Parking in a non-designated place.</i>	Alkalmanként: <i>Each case:</i> 100		